

DARTFORD BOROUGH COUNCIL

**DARTFORD GRAVESHAM AND SWANLEY HEALTH AND WELLBEING BOARD**

**MINUTES** of the meeting of the Dartford Gravesham and Swanley Health and Wellbeing Board held on Wednesday 11 February 2015.

**Present:**

Councillor Roger Gough	– Kent County Council (Chairman)
Councillor Ann Allen	– Dartford Brough Council
Councillor Jane Cribbons	– Gravesham Borough Council
Councillor Tony Searles	- Sevenoaks District Council & Swanley Town Council
Sheri Green	Dartford Borough Council
Lesley Bowles	Sevenoaks District Council
Tristan Godfrey	Kent County Council
Terry Hall	Kent County Council
Su Xavier	Clinical Commissioning Group
Debbie Stock	Clinical Commissioning Group
Steve Inett	Healthwatch
Cecilia Yardley	Healthwatch
Emma Hanson	Kent County Council

**52. APOLOGIES FOR ABSENCE**

Apologies for Absence were received from Graham Harris, Sarah Kilkie, Dr Elizabeth Lunt, Melanie Norris, Anne Tidmarsh and Andrew Scott – Clarke.

**53. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**54. MINUTES OF THE MEETING OF THE DARTFORD, GRAVESHAM, AND SWANLEY HEALTH AND WELLBEING BOARD**

The Minutes of the meeting of the Dartford Gravesham and Swanley Health and Wellbeing Board held on 17 December 2014 were approved as a correct record of the meeting subject to the correction of the title of Su Xavier in the list of those present.

The following issues arose from the minutes:

**Minute 45 – Actions Outstanding From Previous Meetings**

It had been reported that a report on the inclusion of health needs in future CIL and S106 agreements was to be considered by the Kent HWB at its January meeting. Unfortunately this report had not yet been presented and it was asked when it would appear.

The Chairman confirmed the intention was still to present the report to the Kent HWB but it was unlikely to be considered before the May meeting.

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Board members stressed the concerns felt at local level that clarification was needed on the mechanics of the CIL process and on the benefits that it would bring at regional and local level.

Additionally issues relating to the future demands on the health sector from the many developments in the CCG area were discussed. It was noted that a forward planning group under the Chairmanship of Mike Gilbert, DGS CCG had already been established to consider these matters in relation to the Ebbsfleet development and it was suggested that the TOR for this group be expanded to cover all large developments in the area. It was requested that a presentation be made to a future meeting on the work of the group and the impact of development on the Board area.

**Minute 46 – Kent Fire and Rescue Service Presentation**

It was reported that a meeting was being arranged to consider closer working with KFRS utilising skills from a number of areas. This would explore a number of issues especially focussing on falls prevention, and a report would be presented to a future meeting.

**55. KENT HEALTH AND WELLBEING BOARD AND MATTERS ARISING**

The Chairman introduced discussion on the meeting of the Kent HWB held on 17 December 2014. He informed Board Members that he had not been in attendance at the meeting, but had received updates from a number of sources. He also invited others present to provide information on any area of relevance to them.

**Item 5 – Strategic Workforce Issues**

It was noted that a presentation on Workforce Issues by Philippa Spicer had been well received and would come to our Board in due course.

Some concern was expressed at the issue of training approaches – in particular relating to placements. It was noted that this matter needed investigation to ascertain what was originally agreed and should the need arise it should be revisited. It was noted that the forward planning group discussed at 54 above would also consider workforce issues.

Finally Councillor Cribbon enquired about training for young people to join the Health Services. It was reported that this was something that was being considered for the future, and it was suggested that the use of Studio Schools could be investigated for this purpose.

**Item 9 – Better Care Fund- S75 Agreement**

It was noted that concern existed amongst local Health and Wellbeing boards regarding the distribution of Better Care Fund grant monies at the local level, specifically regarding Disabled Facilities Grants.

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It was reported that there was a statutory requirement for the Kent Board to pass the funding on and that the Chairman would clarify arrangements for this distribution.

**Item 10 – Children’s Issues**

It was reported that a workshop on Children’s Issues was to be arranged in the near future and that this would encompass a wide range of child related matters, especially emotional health, disability and LAC (looked after children).

**Healthwatch Feedback**

Steve Inett reported that Healthwatch were preparing to undertake a consultation exercise amongst stakeholders to identify issues of concern.

Board Members expressed some concern that the approach described may be too broad and believed that the exercise should be more tightly focussed.

Mr Inett therefore agreed that he would contact all Board members by eMail to gain an insight into this matter and would report back to the next Board meeting.

**56. URGENT ITEMS**

The Chairman reported that there were no urgent items for the Board to consider.

**57. ACTIONS OUTSTANDING FROM PREVIOUS MEETINGS**

The Board received and noted a position statement on actions arising previous Board meetings.

Arising from the report the Board received details relating to the terms of reference and structure of the newly constituted Integrated Operational Commissioning Group (IOCG). The board expressed concerns relating to

- The linkages between the new group and the Health and Wellbeing Board.
- The role of Housing representatives and the progress made in addressing the Think Housing First (THF) initiative.

It was agreed that Debbie Stock, Sheri Green, Sarah Kilkie and Lesley Bowles, together with an appropriate representative of KCC, meet to undertake a review of the IOCG and consider how it might make better use of district expertise, especially on housing, to advance integration.

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**58. CARE ACT 2014 : IMPLICATIONS**

The Board received a synopsis of a presentation from Emma Hanson on work being undertaken to build capacity in the provision of care by:

- the use of existing voluntary groups to provide care and facilitate entry into the care framework where local care provision is not available
- the adoption of a holistic approach to commissioning of services and training voluntary groups as information providers and system navigators,
- the use of the Kent Wardens to recruit local volunteers to act as watchers for groups of vulnerable people
- the administration of care at home services for those with personalised benefits.

The Board noted the report and asked that a full version be circulated to all Board Members for information.

**59. RE COMMISSIONING OF WALK IN AND URGENT CARE SERVICES - CONSULTATION OUTCOMES AND PROPOSED ACTIONS**

Debbie Stock reported on work which currently was underway to develop a model framework for the commissioning of urgent care services across north Kent.

She informed the Board that the current contracts to deliver these services were due to expire in March 2016, and that it was hoped to deliver new contracts by September of that year.

She also stressed that the model framework was designed to deliver a simple to access 24/7 service, and which it was hoped would outperform the service currently operating in Kent.

Councillor Cribbon suggested that the following points were taken on board in the modelling exercise

- The efficacy of current walk in centres
- The underuse of Gravesham Hospital
- The need to improve the speed of laboratory testing services

The Board noted the report.

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**60. REPORT FROM MENTAL HEALTH GROUP**

The Board received a progress report on the work of the Mental Health Group which detailed a number of the key developments which had taken place relating to

- Eating Disorder: Service Review
- Neurodevelopmental Pathway Review
- Single Point of Access for Secondary Mental Health Services
- Commissioning Intentions for 2014, 2015 and 2016.

Arising from this, Steve Inett of Healthwatch enquired if proposals for “single point of access” to services was to apply across Kent or be limited to a certain area. Additionally he asked if it were proposed to extend mental health liaison officer availability to a full 24/7 service.

Debbie Stock responded that the single point of access proposals were to be limited to the north Kent area initially but it was hoped that these could be rolled out across the whole County, and with regard to the Liaison Officer while this was not a 24/7 service, the availability of this service has been increased to cover later into the night time.

**61. BETTER CARE FUND : POLICY DOCUMENT**

The Board received and noted a Policy document issued by the Better Care Fund Task Force which set out the framework for the implementation of the Fund. The Chairman noted that Kent had received very good feedback from assessments of the county’s BCF submission.

**62. INFORMATION EXCHANGE**

Members were informed that the Health and Wellbeing Assurance Framework report for February had been published this afternoon, and that copies were to be circulated to Members in the near future.

**63. BOARD WORK PLAN**

The Board received and noted a report on its work plan for the future and a number of amendments which were to be made.

**64. DATES OF FUTURE MEETINGS**

The Board considered a proposed programme of meetings for the forthcoming Municipal Year together with details of Member availability for a possible meeting in August 2015.

It was noted that if a meeting was not held in August there would be a substantial gap when the Board did not meet, and that sufficient numbers of

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Board members were available to attend such a meeting, providing good representation across partners.

It was therefore agreed

1. That a meeting should be arranged for 19 August 2015; and,
2. To approve the timetable of meetings set out below;

11 February 2015
15 April
17 June
19 August
7 October
9 December
24 February 2016
6 April

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The meeting closed at 5.20 pm